



**YOU ARE INVITED TO PARTICIPATE IN PEMBERTON TOWNSHIP'S  
12th ANNUAL WINTER FESTIVITIES!**

Our 2016 Corporate Sponsor is



Dear Business/Organization:

Pemberton Township's Winter Festival will be held Saturday, December 3, 2016 along Trenton Road in Browns Mills from 11am-4pm.

The Winter Festival will include Pictures with Santa (11am-3pm at the Browns Mills Firehouse), live performances (12-4pm near Busansky Lane), Tree Decorating Contest (12-4pm in front of ReMax), food/craft/information vendors (12-4pm), inflatable amusements, children's activities, demonstrations and more!

We would like to invite you to participate as a vendor. Please complete the attached application and return it to us no later than **Monday, November 21<sup>ST</sup>**. If you are a Pemberton Township for-profit business or organization, there is a \$30 vendor fee. If your business is not in Pemberton Township, the fee is \$40. Please note that this vendor fee helps us offset the costs associated with this free event for the community. We do appreciate your participation and support of our programs!

Please submit this fee, payable to **Pemberton Township Recreation Trust**, to the Pemberton Township Recreation Department at 500 Pemberton-Browns Mills Road, Pemberton, NJ 08068 along with your completed application. If you are a non-profit organization, we are **strongly requesting** a donation of food, refreshments or funding for the many volunteers who make this event possible.

Vendor information (instructions, permit, location and map) will be mailed to the address you provide on the attached form prior to the event. Please understand that there may be other vendors selling the same concessions or novelties. We will do our best to properly space all vendors. Power and tables will not be provided so please plan accordingly. Finally, if you plan to cook or use propane or gas, you must have the proper Burlington County Health Department and NJ State Division of Fire Safety permits. They will be there to inspect food vendors and check for permits. Food must be prepared on site (unless you are a registered food business that is inspected by the Health Department on a regular basis). Baked goods may be prepared prior to the event **ONLY** if you are a charitable organization.

If you have any questions, please do not hesitate to contact us at (609) 893-5034. Again, thank you for your anticipated participation!

Sincerely,

Paula Kosko  
Director of Recreation & Senior Services

**YOU ARE INVITED TO PARTICIPATE IN  
PEMBERTON TOWNSHIP'S WINTER FESTIVAL!**

**Business/Organization Name:** \_\_\_\_\_

**Contact Name(s):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Profit or Non-Profit?** \_\_\_\_\_

**What do you intend to sell?** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**At what prices are you going to sell these items?** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Have you been a vendor at a past event?** \_\_\_\_\_

**What kind of equipment will you be using? (I.e. grill, freezer, truck, generator)** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**How much space will you need? (I.e. 10' x 10' area)** \_\_\_\_\_

\_\_\_\_\_

**Will you be setting up a tent or tarp?** \_\_\_\_\_

**Will you be hanging any banners or signs?** \_\_\_\_\_

*\*All vendors are subject to inspection by the Burlington County Health Department and/or the State Health Department. It is your responsibility to secure all required food handling/food preparation permits (County Health Department: 609-265-5521).*

*If you are preparing food with propane or gas, you must have a Fire Safety Permit. This permit can be obtained from the State Department of Community Affairs, Division of Fire Safety (609-633-6132).*

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Vendor Number Assigned: \_\_\_\_\_ Location: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_ Money Order \_\_\_\_\_

Processed By: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**  
**2016 WINTER FESTIVAL**

**Organization:** \_\_\_\_\_

**Participant Names:**

_____	_____	_____
Last Name	First Name	MI
_____	_____	_____
Address	City	Zip
_____	_____	_____
Home Telephone	Cellular Telephone	Email Address

_____	_____	_____
Last Name	First Name	MI
_____	_____	_____
Address	City	Zip
_____	_____	_____
Home Telephone	Cellular Telephone	Email Address

_____	_____	_____
Last Name	First Name	MI
_____	_____	_____
Address	City	Zip
_____	_____	_____
Home Telephone	Cellular Telephone	Email Address

_____	_____	_____
Last Name	First Name	MI
_____	_____	_____
Address	City	Zip
_____	_____	_____
Home Telephone	Cellular Telephone	Email Address

The undersigned acknowledges that engaging in the Winter Festival and its activities is potentially hazardous and could possibly result in a bodily injury to the participant. The undersigned further acknowledges and agrees that the Township of Pemberton, its officers, agents, and employees by organizing the above referenced activity and further the said Township, its officers, agents and employees do not undertake any responsibility, nor shall they be responsible for the personal safety of the participant, or the property of the participant at any time while going to, coming from, or engaging in the activity. The undersigned participant for himself, herself, or their heirs, administrators, and executors do hereby agree, intending to be legally bound hereby, that the undersigned and anyone acting under them or through them, shall and by these presents do indemnify, hold harmless and excuse the Township of Pemberton, its officers, agents and employees from any and all expense, cost, charges, bills, claims, damages, lawsuits, and liability for bodily harm or injury, or property damage which maybe suffered by participant or caused by the participant to any other person or entity during the course of the activity, or as a result of the activity.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date