

**Buildings and Grounds
Status Report
October 20, 2016 – October 26, 2016**

Buildings

- All trash picked up from all buildings.
- Buildings cleaned daily.
- HVAC checked daily in all buildings and filters changed as needed.
- Delivered packages to various offices from the Finance Office.
- Fixed sink at Municipal Bldg.
- Fixed toilet at Senior Center.
- Install temporary railing on front upper deck at 19 South Lakeshore Drive.
- Replaced lock on shed and both gates at 19 South Lakeshore Drive.
- Weed whacked and cut grass at 19 South Lakeshore Drive.
- Cut bushes and trees along fence line at 19 South Lakeshore Drive.
- Chipped brush at 19 South Lakeshore Drive.
- Worked on ice machine at Senior Center.
- Changed belt on air handler at the Library.
- Worked on heater at DPW shop.
- Picked up Halloween decoration from Mirror lake concession building and took them to Country Lakes Recreation center
- Moved Halloween items from Country Lakes Recreation to Country Lakes Firehouse.
- Met with Comcast at Nesbit building for cable install
- Moved furniture in the records office
- Removed old tv from Senior Center and put it in the dpw tv trailer for disposal
- Finished painting the exterior of the Dominique Johnson Center

Parks

- Trash picked up from all parks/beaches on a rotating basis.
- Grass cutting and weed whacking at all parks on a rotating basis.
- Completed railing at Bayberry Park.
- Repaired three benches at Dominique Johnson Park.
- Painted three park benches at Dominique Johnson Park.
- Winterized and boarded up Presidential Lakes Beach Building. And winterized all fountains except for the Nesbit concession building.
- Continued digging and mulching beds along the fence line at MIb park and concession building
- In the process of removing the old sidewalk that is in Jean Ammerman park

Miscellaneous

- Delivered recycling totes.
- Two trips to Eco Complex to pick up materials for drop off on Saturday.
- Moved large Christmas decoration box from DPW to the beach building.
- Dropped off seven white recycle buckets to farm on Ridge Road, Southampton Township for pumpkins.
- Picked up lunch for seniors.
- Dropped off truck 204 for tail gate repairs at Monmouth trucking. Picked up truck 204 from same location