

**Streets & Roads  
Operations Report  
03/03/2016 – 03/09/2016**

**PROJECTS**

**Arbutus & Eldridge Drainage Improvement:**

1. Shot elevations, established grade and slope changes, set grade pins and offset markers
  2. Pulverized, shaped, graded and compacted 350 lf X 20' wide on Arbutus Street
  3. Pulverized, shaped, graded and compacted 125 lf X 20' wide on Eldridge Street
  4. Installed 1 NJ Type A Catch Basin with casting and grate on Arbutus Street
  5. Installed 60 lf of 10" Perforated Poly Pipe on Arbutus
- \*\*\*Paving is scheduled for Wednesday March 16<sup>th</sup>\*\*\***

**Hunter Boulevard Drainage Improvement (Between Medford & Brewster):**

1. Shot elevations, established grade and slope changes, marked pins and offset markers
2. Removed 20 tons of soil, leaves, trash and brush from road shoulder to expose edge of pavement and drainage ditch
3. Prepared proposed change to grade and drainage plan for review with Mayor and Engineer

**DAILY OPERATIONS**

**Pot Hole Repairs:**

- Earlin Avenue
- North Road
- Colgate Avenue
- Country Lakes Area
- Princeton Avenue

**Road Grading:**

- Huckleberry
- North Road
- Railroad
- Deep Run Road
- Wyoming

**Signs:**

- Replaced stop sign and post at Cherokee/Haddon
- Changed Reflections Park marquee – Youth Track & Field

**Storm Drain Cleaning (Vacall):**

- Oak Pines – 8 drains
- Horizon Road – 2 drains
- Blueberry Manor Area – 102 drains

**Miscellaneous:**

- Washed dump trucks at the Country Lakes Fire House
- Employees received training on new equipment = Skid Steer
- Picked up brush from Piegan @ Cherokee (Tree cut down by JCP&L)
- Trimmed trees on Horizon Rd., Hunter @ Garden, Evergreen Blvd., Washington Blvd, and Morris Street (Dead limbs hanging over the roadway)
- Cut down 2 dead trees leaning towards roadway on Garden Ave and Hunter Blvd

**Staffing:**

*Currently there are 12 Active Full Time Employees in This Division = 480 weekly work hours*

**Time Off**

*Hours of approved leave time used this week (Sick, Vacation, Personal, Etc)*

**TOTAL TIME OFF = 110 hours**

- **370 work hours recorded**
- **Average 9.25 employees per day at work**