

**Streets & Roads
Operations Report
01/14/2016 – 01/20/2016**

PROJECTS

Arbutus & Eldridge Drainage Improvement:

1. Requested Utility Mark-out
2. Surveyed Road and set elevation markers
3. Mobilized equipment to the site
4. Delivered catch basins and RCP to the site
5. Saw cut the roadways

****Installation is scheduled for Monday, January 25th, as long as weather permits****

DAILY OPERATIONS

Brush Collection:

- Allen Rd
- Verbena Street
- Idaho Trail
- Washington Blvd
- E. Lakeshore Drive
- Chippewa Trail (2)
- Louisiana Trail
- Phillips Avenue
- Kentucky Trail
- South Carolina

Pot Hole Repairs:

- Elm/Vine
- Hanover Blvd

Road Grading:

- N. Whites Bogs Rd
- Wyoming Trail
- Whites Bogs Road
- North Road
- Greenwood Bridge Rd
- Rancocas Lane

Roadside Litter/Dumping:

- Ridge Road
- Scrapetown Road
- Turkey Buzzard Road
- Rancocas Lane
- Stockton Bridge Road
- North Whites Bogs Road
- Oregon Trail

Signs:

- Continued removing lettering from ambulance at the Browns Mills Fire House
- Installed street sign and pole on Oregon Trail
- Installed street sign and pole on Azalea Street
- Changed the Municipal Bldg marquee – Zumba Party
- Changed the Reflection's Park marquee – Discount Tickets

Miscellaneous:

- Installed plows and spreaders on trucks
- Hauled material from NoteBoom to Whites Bogs and North Whites Bogs Roads
- Hauled leaves from the DPW yard to Springfield Road farm
- Notified Code Enforcement and the MUA regarding overflowing sewer vent at 11 Gleason
- Put material on Gleason for icy conditions
- Took the bucket truck to DeHart for repairs and picked up plow cylinder
- Picked up truck 27 from International
- Dropped off truck 23 to Johnson and Towers for repairs
- Cleaned storm drain covers in Lake Valley/Rottau Village/Oak Pines/New Lisbon-68 drains

Staffing:

Currently there are 12 Active Full Time Employees in This Division = 480 weekly work hours

Time Off

Hours of approved leave time used this week (Sick, Vacation, Personal, Etc)

TOTAL TIME OFF = 48.5 hours

- **431.5 work hours recorded**
- **Average 10.8 employees per day at work**