

**Streets & Roads  
Operations Report  
12/03/2015 – 12/09/2015**

**PROJECTS:**

**Completed Year to Date:**

1. Noteboom Avenue pipe replacement and drainage improvement
2. Cherokee Drive drainage system installation
3. Simontown Road drainage system installation
4. Harvard Drive alley drainage system installation
5. Meadowview Lane road reconstruction and drainage systems installation (1,250 lf)
6. 135 Grove Avenue house demolition
7. 150 Auburn Avenue house demolition
8. Indian Trail Road Reconstruction (1,800 lf)
9. Simontown Road, Road Reconstruction (3,200 lf)
10. Mirror Lake Drainage Improvement
11. Woodland Ave Emergency Repair (240 lf)
12. Crescent Drive Road Reconstruction (1,450 lf)
13. 761 Hickory Avenue house demolition
14. DPW Parking Lot Paving (1,100 lf)
15. Presidential Lakes Firehouse Demolition
16. Imagination Kingdom Side Parking Lot
17. West Lakeshore Drive Road Reconstruction (524 lf)
18. Tecumseh Trail Road Reconstruction (1,584 lf)
19. 25 Larkspur House Demolition
20. Kent Street Road Reconstruction (564 lf)
21. Orange Avenue Road Reconstruction (320 lf)
22. Tensaw Drive Park Construction

**Hargrove Avenue Road Reconstruction (640 lf):**

1. Pulverized, raked and compacted 640 lf of roadway
  2. Saw-cut driveway aprons
- \*\*\*Paving scheduled for Wednesday, December 16<sup>th</sup>\*\*\*

**Scammell Drive Road Paving (285 lf):**

1. Surveyed the work site for settling issues
  2. Issued Utility Mark-out request
- \*\*\*Paving scheduled for Tuesday, December 15<sup>th</sup>\*\*\*

## **DAILY OPERATIONS**

### **Leaf Collection:**

- 12/3/2015, Continued leaf collection in Area #3 with 3 S&R employees and 5 temps
- 12/4/2015, Continued leaf collection in Area #3 with 3 S&R employees and 5 temps
- 12/7/2015, Continued leaf collection in Area #3 and started collection in Area #4 with 3 S&R employees and 5 temps
- 12/8/2015, Continued leaf collection in Area #3 and Area #4 with 3 S&R employees, 1 B&G employee and 5 temps
- 12/9/2015, Continued leaf collection in Area #3 and Area #4 with 3 S&R employees, 1 B&G employee and 4 temps

### **Road Grading:**

- Grove Avenue
- City Line Avenue
- Glenn Street
- Noteboom
- Whites Bogs Road
- Margaret Street
- Pasadena
- Daisy Lane

### **Signs:**

- Replaced street sign on Garden Avenue
- Turned Press Avenue street sign around
- Changed the Municipal Building marquee-Karate and Full Body Challenge
- Changed Reflections Park marquee-Zumba Party
- Checked road sign on Burrs Mill Road

### **Miscellaneous:**

- Street sweeping at South Lakeshore, Mirror Lake Dam, Clubhouse Road, Trenton Road, Pear Avenue and Pine Mill Road for the Winter Festival
- Hauled dirt from Presidential Lakes Park to Noteboom
- Notified the county of complaint of no guard rails installed behind the Burger King at new construction on the Pemberton By-Pass
- Notified the county of complaint of trees needing trimming on the Pemberton By-Pass
- Picked up barricades from the County for the Winter Festival
- Returned barricades to the County after the Winter Festival
- Employees received Right To Know, Fire Safety and Stormwater training
- Removed leaf collection signs from areas completed

### **Staffing:**

*Currently there are 11 Active Full Time Employees in This Division = 440 weekly work hours*

#### Time Off

*Hours of approved leave time used this week (Sick, Vacation, Personal, Etc)*

**TOTAL TIME OFF = 133 hours**

- **307 work hours recorded**
- **Average 7.68 employees per day at work**