

**Streets & Roads  
Operations Report  
12/31/2015 – 01/06/2016**

**PROJECTS:**

- Completed shoulder/driveway repairs on Orange Avenue
- Completed shoulder/driveway repairs on Hargrove

**DAILY OPERATIONS**

**Leaf Collection:**

- 12/31/15, Continued leaf collection in Area #6 with 4 S&R employees and 2 temps.
- 01/04/16, Completed leaf collection in Area #6 with 2 S&R employees and 1 temp
- Fall leaf collection has been completed

**Pot Hole Repairs:**

- |                     |                      |                      |
|---------------------|----------------------|----------------------|
| • Catesville Rd (5) | • Cherokee Drive (9) | • Chippewa Trail (4) |
| • Seneca Trail (3)  | • Tecumseh Trail (1) | • Curtain (5)        |
| • 317 New Jersey Rd | • New York (3)       | • Rhode Island (4)   |
| • Washington Blvd   | • 702 Evergreen Blvd | • 106 Press Ave      |
| • Brown (19)        | • Scammel/Berkley    | • Hanover Blvd       |

**Road Grading:**

- |            |          |         |
|------------|----------|---------|
| • Columbus | • Nutmeg | • Birch |
|------------|----------|---------|

Hauled material to Nutmeg and Birch

**Signs:**

- Removed leaf collection signs from Area #6
- Started street sign inspections in Country Lakes
- Replaced street sign on Laurel Blvd
- Worked on re-lettering ambulance

**Miscellaneous:**

- Reported dead deer at 126 Bayberry Street to deer carcass removal service
- Picked up dumped debris on Spring Lake Blvd
- Delivered 15 loads of leaves to Springfield Road Farm

**Staffing:**

*Currently there are 11 Active Full Time Employees in This Division = 440 weekly work hours*

**Time Off**

*Hours of approved leave time used this week (Sick, Vacation, Personal, Etc)*

**TOTAL TIME OFF = 61 hours**

- **379 work hours recorded**
- **Average 9.48 employees per day at work**