

Buildings Grounds Weekly Status Report

Date	Location	Work Performed	Completed By
8/10/2017	Nesbit Field	Cut grass	DG/HW
8/10/2017	Mirror Lake Dam	Weed whacked all weeds growing though gabion baskets. Secured baskets. Removed all weeds, trees, brush from the head wall.	BM/DW
8/10/2017	Municipal Bldg.	Cleaned, supplied baths, administration, room 9, vacuumed zoning and detective's offices, removed trash and recycling	JS/CG
8/10/2017	Police	Cleaned, supplied baths and holding cells	JS/CG
8/10/2017	Sports Complex	Cleaned, supplied baths, removed trash, picked up litter in the parking lot and playground	JS/CG
8/10/2017	Public Works	Cleaned, supplied baths, removed trash and recycling, dropped off recycling	JS/CG
8/10/2017	Library	Cleaned, supplied baths, mopped front entrance, dusted ledges of big windows by kid's section, removed trash, picked up litter in parking lot	JS/CG
8/10/2017	Country Lakes Rec	Cleaned, supplied baths, mopped floors, removed trash and recycling	JS/CG
8/10/2017	Library	Repaired water fountain	JJ/MM
8/10/2017	Municipal Bldg.	Painted crosswalks	JJ/MM
8/10/2017	Municipal Bldg.	Picked up packages from Finance and delivered to appropriate offices	JJ/MM
8/10/2017	BMA Bldg.	Cleaned, supplied baths, kitchen, removed trash	KM
8/10/2017	Municipal Bldg.	Cleaned, supplied baths, swept floors, picked up stock for buildings, wiped window sills, glass doors, removed trash	KM
8/10/2017	Library	Cleaned, supplied baths, café, removed trash	KM
8/10/2017	Police	Cleaned, supplied baths, swept floors, removed trash	KM
8/10/2017	Public Works	Locked doors and gates	KM
8/10/2017	Senior Center	Picked up trash and recycling	KM
8/10/2017	Sports Complex	Cleaned, supplied baths, removed trash	KM
8/10/2017	Browns Mills Firehouse	Mark out for street light	JE/JR
8/10/2017	Reflections Park	Moved picnic tables	JE/JR
8/10/2017	Imagination Kingdom	Painted slab entrance with yellow lines and no parking	JE/JR
8/11/2017	Dominique Johnson	Cleaned, supplied baths, swept, spot mopped floors, removed trash	KM
8/11/2017	Municipal Bldg.	Cleaned, supplied baths, swept floors, spot mopped, removed trash	KM
8/11/2017	Nesbit Bldg.	Cleaned, supplied baths, swept and mopped floors, removed trash	KM
8/11/2017	Library	Cleaned, supplied baths, café, vacuumed meeting room, removed trash	KM
8/11/2017	Police	Cleaned, supplied baths, removed trash	KM
8/11/2017	Public Works	Locked doors and gates	KM
8/11/2017	Senior Center	Removed trash and recycling	KM
8/11/2017	Sports Complex	Cleaned, supplied baths, removed trash	KM
8/11/2017	Imagination Kingdom	Removed trash	KM

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8/11/2017	Municipal Bldg.	Cleaned, supplied baths, mopped and dusted windows in room 10, swept and mopped court offices, removed trash and recycling	JS/CG
8/11/2017	Police	Cleaned, supplied baths, holding cells, removed trash	JS/CG
8/11/2017	Municipal Bldg./Police	Picked up trash in parking lots and around building	JS/CG
8/11/2017	Sports Complex	Cleaned, supplied baths, removed trash, picked up litter in parking lot and playground	JS/CG
8/11/2017	Public Works	Cleaned, supplied baths, removed trash, recycling, dropped off recycling	JS/CG
8/11/2017	Library	Cleaned, supplied baths, removed trash and recycling, picked up litter in parking lot and along curb	JS/CG
8/11/2017	Country Lakes Rec	Cleaned, supplied baths, removed trash and recycling	JS/CG
8/11/2017	Buildings, Parks and Bus Stops	Emptied trash/recycling cans at Birmingham Ballfield, American Legion Ballfield, Rottau Park, Lake Pemberton, Nesbit Park, West End Park, Presidential Lakes Park by Firehouse and Presidential Lakes Beach Building, Country Lakes Park on Tensaw Drive, Jean Ammerman Park, Pole Bridge Park, Mirror Lake Park/Basketball Court, Imagination Kingdom, Bayberry Park and Reflections Park. Mirror Lake - around North Lakeshore Drive and South Lakeshore Drive. Bus stops - two on Trenton Road, two in Country Lakes and two on Pemberton Browns Mills Road	DG/HW
8/11/2017	Public Works	Set up and removed front fence, installed green posts and orange temporary fence	BM/DW/JR
8/11/2017	Mirror Lake Dam	Continued to spray	BM
8/11/2017	Trenton Road	Checked out street lights, lines are broken underground	JR/DW
8/11/2017	Municipal Bldg.	Ceiling tiles	JR/DW
8/11/2017	Buildings	Checked air conditioning units for weekend bldg. rentals	JJ/MM
8/11/2017	Parks and Buildings	Checked handicap signs, updated and painted lines as needed	JJ/MM
8/11/2017	Parks	Switched out trash/recycling cans	JJ/MM
8/11/2017	Public Works	Replaced panel on pole barn	EB/DH
8/11/2017	Public Works	Installed safety sleeves on rollers on all gates	EB/DH
8/11/2017	Impound Lot	Cut grass and weed whacked	EB/DH
8/11/2017	Country Lakes	Started weed whacking all guardrails	EB/DH
8/14/2017	Reflections Park	Pick up two tables and dropped off for St. Ann's Carnival	JJ/MM
8/14/2017	St. Ann's Carnival	Dropped off three sets of trash/recycling containers	JJ/MM
8/14/2017	Sports Complex	Cleared handicap areas and painted them	JJ/MM
8/14/2017	American Legion Field	Cut grass and weed whacked	DG/HW
8/14/2017	Lake Valley Ditch	Cut grass and weed whacked	DG/HW
8/14/2017	Rottau Park	Cut grass and weed whacked	DG/HW
8/14/2017	Pole Bridge Park	Cut grass and partially weed whacked	DG/HW

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Date	Location	Work Performed	Completed By
8/14/2017	Mirror Lake Park	Pick up pvc fence from Diamond M and install	BM/DW
8/14/2017	Buildings, Parks and Bus Stop	Emptied trash/recycling cans at Birmingham Ballfield, American Legion Ballfield, Rottau Park, Lake Pemberton, Nesbit Park, West End Park, Presidential Lakes Park by Firehouse and Presidential Lakes Beach Building, Country Lakes Park on Tensaw Drive, Jean Ammerman Park, Pole Bridge Park, Mirror Lake Park/Basketball Court, Imagination Kingdom, Bayberry Park and Reflections Park. Mirror Lake - around North Lakeshore Drive and South Lakeshore Drive. Bus stops - two on Trenton Road, two in Country Lakes and two on Pemberton Browns Mills Road	JM/JR
8/14/2017	Municipal Bldg.	Cleaned, supplied baths, removed trash and recycling	JS
8/14/2017	Police	Cleaned, supplied baths, holding cells, removed trash	JS
8/14/2017	Police	Cleaned, disinfected police car 13	JS
8/14/2017	Nesbit Center	Cleaned, supplied baths, mopped front area, cleaned windows, removed trash	JS
8/14/2017	Dominique Johnson	Cleaned, supplied baths, removed trash	JS
8/14/2017	Sports Complex	Cleaned, supplied baths, removed trash	JS
8/14/2017	Public Works	Cleaned, supplied baths, removed trash, recycling	JS
8/14/2017	BMIA Bldg.	Cleaned, supplied baths, mopped kitchen, removed trash	JS
8/14/2017	Library	Cleaned, supplied baths, removed trash	JS
8/14/2017	Country Lakes Rec	Cleaned, supplied baths, removed trash and recycling	JS
8/14/2017	Municipal Bldg.	Stayed for court, removed trash and recycling	JS
8/15/2017	All of township	Continued putting out new trash/recycling containers	JJ/MM
8/15/2017	Public Works	Unloaded pvc fence in the yard	BM/DW
8/15/2017	Municipal Bldg.	Weeded flower beds	BM/DW
8/15/2017	Library	Weed whacked	BM/DW
8/15/2017	Stevenson's Supply	Picked up plumbing materials for sewer repairs	BM/DW
8/15/2017	Lippincott's	Picked up columns for Imagination Kingdom project	BM/DW
8/15/2017	Senior Center	Removed trash and recycling, fixed turned over parking block	BM/DW
8/15/2017	Municipal Bldg.	Cleaned, supplied baths, administration, removed trash and recycling	JS
8/15/2017	Police	Cleaned, supplied baths, holding cells, removed trash	JS
8/15/2017	Nesbit Center	Cleaned, supplied baths, removed trash	JS
8/15/2017	Dominique Johnson	Cleaned, supplied baths, removed trash	JS
8/15/2017	Sports Complex	Cleaned, supplied baths, removed trash	JS
8/15/2017	Public Works	Cleaned, supplied baths, removed trash, dropped off recycling	JS
8/15/2017	Library	Cleaned, supplied baths, removed trash	JS
8/15/2017	Country Lakes Rec	Cleaned, supplied baths, removed trash	JS

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8/15/2017	Dominique Johnson	Fenced off embankment with orange fence, locked gate to park securely, turned off electric at the basketball court	JM/JR
8/15/2017	Lowes	Picked up bulbs and GFI receptacles	JM/JR
8/15/2017	Municipal Bldg.	Replaced bulbs in animal control office and hallway	JM/JR
8/15/2017	Courtroom	Made wire for television and phone	JM/JR
8/15/2017	Administration	Fixed faucet In men's bathroom	JM/JR
8/15/2017	Country Lakes Rec	Replaced emergency light fixture	JM/JR
8/15/2017	Mirror Lake Park	Filled in holes	EB/DH
8/15/2017	Imagination Kingdom	Installed two truck loads of gray stone	EB/DH
8/15/2017	Imagination Kingdom	Picked up trash	EB/DH
8/16/2017	Public Works	Helped B. McBroom load up fence	EB/DH
8/16/2017	Country Lakes Rec	Swept, mopped and buffed floor	EB/DH
8/16/2017	Courtroom	Continued working on wires and jacks	JM/JR
8/16/2017	Beach Bldg.	Put away lights	JM/JR
8/16/2017	Dominique Johnson	Checked for repairs	JM/JR
8/16/2017	3 Iowa Terrace	Delivered recycling tote	JM/JR
8/16/2017	593 Magnolia Road	Delivered recycling tote	JM/JR
8/16/2017	200 College Drive	Delivered recycling tote	JM/JR
8/16/2017	Library	Cut grass and weed whacked	DG/HW
8/16/2017	Veteran's Park	Cut grass and weed whacked	DG/HW
8/16/2017	Spring Lake Blvd.	Picked up full garbage bag laying in street	DG/HW
8/16/2017	Public Works	Changed oil, filters and blades on two zero turn mowers	DG/HW
8/16/2017	Sports Complex	Started cutting grass	DG/HW
8/16/2017	Township	Continued placing new trash/recycling containers	JJ/MM
8/16/2017	Buildings	Escorted Western Pest Technician	JJ
8/16/2017	Diamond M	Loaded up pvc fence at Public Works yard and returned to Diamond M	BM
8/16/2017	Imagination Kingdom	Cut grass and weed whacked	BM
8/16/2017	Country Lakes Recreation	Cut grass and weed whacked, sprayed broadleaf weed control	BM
8/16/2017	Mirror Lake Bridge	Finished spraying brick deck areas for weeds	BM
8/16/2017	Senior Center	Cut grass and weed whacked	BM
8/16/2017	Municipal Bldg.	Cleaned, supplied baths, removed trash and recycling, checked parking lot	JS
8/16/2017	Police	Cleaned, supplied baths, police locker room baths, removed trash	JS
8/16/2017	Sports Complex	Cleaned, supplied baths, removed trash, picked up litter in the parking lot and playground	JS
8/16/2017	Public Works	Cleaned, supplied baths, removed trash and recycling, dropped off recycling	JS

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8/16/2017	Dominique Johnson	Checked baths	JS
8/16/2017	BMIA Bldg.	Dropped off supplies, checked bathrooms	JS
8/16/2017	Library	Cleaned, supplied baths, removed trash, picked up litter in parking lot	JS
8/16/2017	Country Lakes Rec	Cleaned, supplied baths, mopped kitchen and baths, removed trash and recycling	JS