

**Buildings and Grounds
Status Report
September 22, 2016 – September 28, 2016**

Buildings

- All trash picked up from all buildings.
- Buildings cleaned daily.
- Started stripping Dominique Johnson floor.
- HVAC checked daily in all buildings and filters changed as needed.
- Delivered packages to various offices from the Finance Office.
- Continue painting police doors.
- Finished deck project at Senior Center.
- Set up tables and chairs at Nesbit.
- Made corner shelf for Detective Division.
- Replaced all receptacle covers and replaced one outlet at Nesbit Center.
- Fixed light in Public Works.
- Repaired wood siding where old lights were at the Senior Center.
- Fixed sink at Senior Center.
- Alarm installations hooked up fire panel at the DJ building to central using a cell tower signal instead of adding and paying for an extra phone line.
- Alarm installation installed a sensor on a door at the Mirror Lake concession building that was not previously armed.
- Artic heating and cooling is removing a bad heater at the Nesbit building and installing a new one. The old heater heat exchanger was cracked.
- Touching up paint in the big room at Nesbit Center.
- Unclogged toilets at the Mirror Lake Beach Bldg.
- Fixed toilet at Nesbit Center.
- Installed fire prevention week banner at Municipal Bldg.
- Repaired broken downspout at the Sports Complex
- Repaired Library employee door

Parks

- Trash picked up from all parks/beaches on a rotating basis.
- Grass cutting and weed whacking at all parks on a rotating basis.
- Cut and weed whacked retention pond next to Imagination Kingdom.
- Mulched Country Lakes Recreation.
- Started mulching Senior Center.
- Installed plaque at Peace Garden and cleaned park for Friday's event.
- Pull weeds at Library.
- Trimmed and weeded shrubs at Senior Center.

Miscellaneous

- Delivered two recycling totes.
- Repair recycling totes at Lester Street.
- Emptied 12 recycling totes filled with garbage at DPW and took to Lester Street.
- Removed flags from in town. Removed torn or worn flags from flag poles.
- Fixed chair in Inspections.
- Pick up 20 trays and sleeves from Vincentown Post Office.
- Picked up two bags of trash from Lester Street.
- Tree service removed large dead tree from Veteran's park and across from 46 Eldridge
- Met with Epic company at the Library to replace faulty duct smoke detector from inside of an air handler
- Repaired township streetlights.
- Numbered township owned streetlights.
- Replaced 12 lids on six recycling dumpsters in the dpw yard.