

**Buildings and Grounds
Status Report
April 7, 2016 – April 13, 2016**

Buildings

- All trash has been picked up from all buildings
- Buildings are being cleaned daily
- HVAC checked daily in all buildings and filters changed as needed
- Delivered packages to various offices from the Finance Office
- Opened the Library for AARP taxes
- Continued converting a closet to a meditation room in the Municipal Building
- Removed carpeting from DPW office
- Organized building at Lester Street
- Fire suppression testing completed at BMIA and Nesbit Buildings
- Constructed a bulletin board and installed at the Nesbit Building
- Replaced outlets in the mediation room in the Municipal Building
- Repaired emergency exit light in the Nesbit Concession Building
- Working on electric panel in the salt barn
- Monthly emergency exit light inspections for all buildings
- Monthly fire extinguisher inspections for all buildings
- Started weeding beds at the Municipal, BMIA and Dominique Johnson Buildings
- Repaired time clock in DPW
- Repaired heater at the Nesbit Bldg
- Completed floor painting at Nesbit
- Organizing the Mirror Lake Concession Building
- Completed repairing window screens in the Municipal Building
- Met with Arctic at the Presidential Lakes Fire House to remove freon from A/C units
- George's locksmith replaced door striker in the Detective's office
- Repaired ceiling lite in the DPW

Parks

- Trash picked up from all parks/beaches on a rotating basis. Using two separate trucks with a single employee in each truck.
- Grass cutting at all parks on a rotating basis
- Continued picking up leaves and brush from all parks
- Repaired tennis court gate at Dominique Johnson Park
- Mulched beds and cleaned curbs at the Municipal Building. Started the Dominique Johnson Building

Miscellaneous

- Truck 204 lettered at Acme/Lingo
- Exchanged recycling totes at 3633 Weymouth Road-damaged tote
- Continued demolition at Juliustown Road. Removed remaining roof and 95% of walls.
- Replaced lawn mower blades and serviced John Deere and Hustler mowers
- Repaired the boat ramp at Hanover Bridge
- Electrical work on S&R hot box machine
- Replenished stock plumbing supplies for urinals and toilets