

**Buildings and Grounds
Status Report
March 24, 2016 – March 30, 2016**

Buildings

- All trash has been picked up from all buildings
- Buildings are being cleaned daily
- HVAC checked daily in all buildings and filters changed as needed
- Delivered packages to various offices from the Finance Office
- Opened the Library for AARP taxes
- Completed fire violations in the Municipal, Police Dpw and water department buildings
- Repaired leaking toilet in the ladies' main bathroom at the Municipal building
- Heater down at Nesbit. Part should be in today and heater should be repaired by end of the day
- Fertilized the grass at the Country Lakes recreation building
- Weeded and mulched the front beds at the Municipal building and installed weed preventive

Parks

- Trash picked up from all parks/beaches on a rotating basis. Using two separate trucks with a single employee in each truck.
- Continuing cleans ups in the parks removing leaves and brush. Removed leaves from Blueberry park and Mirror lake park
- Replaced rotted wood on basketball benches with composite lumber
- Replacing splintered top rail with composite lumber on the foot bridge at the west park

Miscellaneous

- Grinded stump and dressed up parking area on Northlake shore drive
- Received quote from Arctic heating and cooling to evacuate the roof top units on the PL firehouse
- Replaced decorative street light on Trenton road and Alfred Way due to a motor vehicle accident over the weekend.
- Delivered a 96-gallon recycling tote to Tabernacle church on Choctaw trail
- Dropped off two empty helium tanks to Clydesdale and picked them up after they were filled.
- Picked up fertilizer and weed killer from John Deere Landscapes