

**Buildings and Grounds
Status Report
January 14, 2016 – January 20, 2016**

Buildings

- All trash has been picked up from all buildings
- Buildings are being cleaned daily
- HVAC checked daily in all buildings and filters changed as needed
- Delivered packages to various offices from the Finance Office
- Continued touching up paint on baseboards and trim in the big room at the Nesbit Bldg
- Continued buffing kitchen and stage floors at the BMIA Bldg
- Continued painting the bathroom walls at the Nesbit Concession Bldg
- Checked all exterior lights and CERT Bldg
- Installed CAT5 wire in conduit at the CERT Bldg.
- Installed fire extinguisher at the CERT Bldg
- Escorted exterminator to all township buildings
- Repaired lights and emergency lights in the Municipal Building
- Added an outlet on overhang at DPW
- Repaired lights and exterior outlet at salt barn

Parks

- Trash picked up from all parks/beaches on a rotating basis
- Continued removing leaves and pine needles from Jean Ammerman Park and Orion Branch Park
- Replaced missing fence caps at Mirror Lake Beach
- Sanded and painted gate white to match existing pvc fence at Mirror Lake Beach. Also added reflective decals.

Pot Hole Repairs

- | | | |
|------------------|------------------|-------------------|
| • Oxford St (2) | • Glenn/SLSD | • Press Ave |
| • Bishop | • Goodwater | • Wissahickon (4) |
| • Chippewa (6) | • Cherokee (2) | • Haddon |
| • Seneca (2) | • Manahawkin (3) | • Wichita |
| • Firehouse (5) | • Oriole | • Red Feather |
| • Split Rock (8) | | |

Storm Drain Cover Cleaning

- Presidential Lakes/Whispering Pines – 131 drains
- North Lakeshore – 49 drains
- South Lakeshore – 52 drains
- Blueberry Manor/Lakehurst/Pole Bridge – 102 drains

Miscellaneous

- Stocked cleaning supply delivery
- Picked up fence caps and flooring from Diamond M Lumber
- Delivered a recycling tote to 10 Phillips Avenue
- Re-filled four propane tanks at Allen's Oil for the forklift
- Separated wood and plastic from scrap metal pile
- Purchased 6 shovels from Lowes
- Transported Kubota tractor from the PL Fire House back to DPW
- Purchased a salt spreader from Home Depot and assembled
- Moved 5 skids of salt to the connex
- Checked out snow blowers