

**Buildings and Grounds
Status Report
October 6, 2016 – October 12, 2016**

Buildings

- All trash picked up from all buildings.
- Buildings cleaned daily.
- HVAC checked daily in all buildings and filters changed as needed.
- Delivered packages to various offices from the Finance Office.
- Installed paper towel holder at Library.
- Assisted Arctic at the Nesbit Bldg for heater repairs
- Started painting the Dominique Johnson building.
- Winterized the sprinkler system at the Municipal Bldg. and Country Lakes Recreation.
- Painted over graffiti at the Mirror Lake Concession Building
- Shampooed carpeted area between Inspections and Detectives in the Municipal Bldg
- Repaired lights at the Municipal Bldg
- Checked lights in the Assessor's office
- Replaced all exterior lighting at Dominique Johnson
- Repaired boards and painted decking behind the Police Station

Parks

- Trash picked up from all parks/beaches on a rotating basis.
- Grass cutting and weed whacking at all parks on a rotating basis.
- Worked on Mirror Lake project.
- Striped the Nesbit football field.
- Winterized water fountains.
- Picked up plants at Big Woods.
- Winterized the sprinkler system at Imagination Kingdom
- Started mulching the fence line at Mirror Lake Park
- Removed playground equipment at Blueberry Manor Park

Miscellaneous

- Delivered recycling totes.