

**Buildings and Grounds
Status Report
October 8, 2015 – October 14, 2015**

Buildings

- All trash has been picked up from all buildings
- Buildings are being cleaned daily
- HVAC checked daily in all buildings and filters changed as needed
- Grass cutting and weed whacking on a rotating basis
- Delivered packages to various offices from the Finance Office
- Continued constructing new office in DPW – spackling, sanding, painting and installing trim
- Met electrical inspector at the Senior Center for suppression system inspection. Passed inspection.
- Could not locate origin of odor in the Municipal Bldg. Odor has since dissipated.
- Continued painting in the Library
- Delivered a ladder to the Presidential Lakes Fire House
- Repaired toilet in the ladies room at the Nesbit Bldg
- Scrubbed the floor and applied 2 coats of wax at the old Pemberton First Aid Squad
- Replaced ceiling tiles in the old Pemberton First Aid Squad
- Installing cove base at the old Pemberton First Aid Squad
- Worked on the heater at the Municipal Bldg
- Continued spackling and painting at the Country Lakes Rec Bldg
- Continued repairing sidewalks at the employee entrance of the Municipal Bldg
- Cleaned up ant problem in Country Lakes Rec Bldg

Parks

- Trash picked up from all parks/beaches on a rotating basis
- Grass cutting and weed whacking on a rotating basis
- Brush picked up from Presidential Lakes Park

Miscellaneous

- Picked up two hedge trimmers from Laurel Lawnmower
- Boarded up a house on Ridgeview
- Fire Dept borrowed a pickup truck with 10 barricades and 20 traffic cones for the Fire Expo at Imagination Kingdom on Saturday, October 10
- Removed all torn flags in downtown area of Browns Mills
- Removed graffiti from the 200 block of Pardee Blvd. Police report completed.
- Removed graffiti from a light pole near 450 Temple Road. Police report completed.