

PEMBERTON TOWNSHIP FIRE DEPARTMENT GENERAL ORDER
Number: 16-004
Cross Reference:
Subject: Reporting Dates
Effective Date: August 1, 2016
By Order of: Pemberton Township Fire Chief <i>Craig L. Augustoni</i>

Below are the dates at which a required report is due to the Chief's Office. In the event that you need additional time you shall request via e-mail to the fire chief an extension request, the reason and the time needed.

Captains NFIRS- Chief Cochrane- **First day of the month.**

Chief Cochrane Monthly Activity Report- **15th of the month. Chief Augustoni**

Captain Hodnett SCBA Inspections – **Chief's Office- 15th of the month.**

Chief Cochrane SCBA Summary- **Chief's Office- 15th of the month.**

Captain Jardine Vehicle/Marine/Small Engine Inspection Reports- **Chief Augustoni- 15th of the month.**

Chief Warrick Station Inspections- **Chief Augustoni- 15th of the month.**

