

TOWNSHIP OF PEMBERTON
REQUEST FOR QUALIFICATIONS
AND REQUEST FOR PROPOSALS

2019 ANNUAL PROFESSIONAL ARCHITECTURAL SERVICES CONTRACT

Please take notice that Pemberton Township is soliciting Qualification Statements and Proposals/Quotes, through the fair and open process set forth in N.J.S.A. 19:44A-20.4, et seq., from interested and qualified persons and/or firms for the following professional service:

Professional Township Architect for the design of improvements to structures owned by the Township of Pemberton for rehabilitation and/or the design of new structures to be constructed in areas designated by the Township of Pemberton as Redevelopment Areas pursuant to applicable New Jersey law.

Information regarding the General Criteria and Specific Criteria that will be used to evaluate Proposals, together with a complete RFQ/RFP package, may be obtained at the Township Clerk's Office, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey, or by fax request at 609-894-2703 or by emailed request at acosnoski@pemberton-twp.com.

Qualification Statements and Proposals must be received by the Township Clerk no later than 10:00 a.m. (prevailing time) on December 20, 2018. A signed proposed professional services contract with Pemberton Township must be included in the submission. No response will be accepted late. Any responses received after 10:00 a.m. will be returned unopened. Responses will be opened and read on Thursday December 20, 2018 at 10:00 a.m. All persons and firms shall submit three (3) bound copies of their Qualification Statement and Proposal/Quote. All submissions must be delivered to the Township Clerk either in person or through the mail service as follows:

Mailing address:

Township of Pemberton
Attn: Amy P. Cosnoski, Twp. Clerk
500 Pemberton-Browns Mills Road
Pemberton, NJ 08068

Physical address:

Pemberton Twp. Municipal Building
Attn: Amy P. Cosnoski, Twp. Clerk
500 Pemberton-Browns Mills Road
New Lisbon, NJ 08064

Qualification Statements and Proposals/Quotes will not be accepted by facsimile or e-mail. The Township shall not be responsible for delivery delays of any kind and will not accept any Qualification Statements and Proposals after the time set forth above.